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Part-Time Oncology Child and Family Specialist

Department: Support and Family Programs

Supervised by: Support and Family Programs Manager

Supervises: N/A

Status: Part-time (15 hours per week)

Summary of Position:

The Part-Time Oncology Child and Family Specialist is primarily responsible for providing direct service work on-site and off-site. Direct service responsibilities include facilitation of support groups, child and family consultations, child and family counseling, child and family wellness programs, and special events. The Specialist will develop therapeutic interventions for children and families affected by cancer. With the Oncology Child and Family Specialist and the Support and Family Programs Manager, the Specialist is expected to contribute ideas and feedback regarding program development and evaluation.

Responsibilities: 100% program responsibilities

Direct Work with Participants: Approximately 85%

Community Outreach and Program Support:

Groups: 40%

- Facilitate support and bereavement groups for children and teens who are affected by cancer
 - This includes families in which an adult family member or a child has or has had a cancer diagnosis
- Develop expressive therapeutic activities for use in groups
- Coordinate logistical aspects of groups including space/day/time based on participant needs and in collaboration with other members of the Child and Family team
- Plan and deliver psycho-education workshops and classes for participants relevant to area of expertise and based upon participant need
- Record all direct service time in MBO in a timely manner

Individual: 40%

- Provide child and family initial consultations
- Conduct child and family assessments

-Provide short-term counseling for children and families consisting of (but not limited to) therapeutic play for participants who are in need of acute or additional support outside of group activities.

Program Support: 5%

-Work with the Support and Family Program team to develop policies and procedures including purpose of the group, eligibility criteria, and method for participant goal-setting and program evaluation.

-Cultivate relationships with other service providers in an effort to increase referrals to Child and Family programs.

-Explore strategic opportunities for innovative new programming and/or growth and expansion.

-Participate in program-reporting activities under the direction of supervisor.

Other: 10%

-Maintain confidentiality and participant privacy

-Update job knowledge and professional development

-Perform general tasks and other duties as assigned

Attendance at meetings required:

-Monthly all-staff meetings

-Monthly team meetings

-Weekly group supervision

Attendance at events required:

-Annual Walk

-Holiday Party

Mandatory Job Qualifications:

Education:

Master's degree in social work, psychology, child development, child life, or related field. Must be licensed or certified in professional field.

Experience:

Minimum of two years clinical experience working with children, parents, and families.

Wellness House is an EOE.