

Contractual Oncology Dietitian

Department: Programs

Supervised by: Wellness and Education Programs Manager

Status: Contractual, Approximately 6 hours/month

SUMMARY JOB DESCRIPTION:

The Contractual Dietitian is responsible for facilitating nutrition classes for individuals diagnosed with cancer and caregivers at Wellness House partner locations. This includes planning and preparation for classes as well as appropriate follow up with participants.

This role is responsible for maintaining productive professional relationships with hospital, medical and community partners. The Contractual Dietitian provides feedback to Wellness House staff regarding program utilization and evaluation and attends periodic meetings at Wellness House.

RESPONSIBILITIES:

- Facilitate nutrition classes and/or cooking demonstrations for adults diagnosed with cancer and/or family members. Classes may take place at partner locations in Chicago and surrounding suburbs, and/or at our main location in Hinsdale.
- Collect intake paperwork for first time participants; record attendance for all classes; submit all paperwork to staff at Wellness House on timely basis.
- Provide appropriate level of communication to professionals at partner locations to maintain collaborative relationship.
- Participate in planning meetings with Wellness House staff and professionals at partner locations as requested.
- Provide feedback to Wellness House staff class outcomes and partner collaboration on regular basis.

QUALIFICATIONS:

- Education: Bachelor's degree or higher in nutrition related field; Registered Dietitian is required and Certified Specialist in Oncology (CSO) preferred.
- Job Experience: Prior experience delivering nutrition-related services such as nutritional programming or cooking classes. Experience working with a medical patient population, ideally with a cancer patient population.
- Special Knowledge & Skills: Solid understanding and appreciation of the fundamental principles of safe nutrition programming for cancer population.
- Demonstrated Competencies: Ability to develop creative and innovative nutrition-based programming for people dealing with a cancer diagnosis; ability to

communicate effectively both verbally and written; initiative; highly ethical; commitment to the mission of Wellness House.

- Candidate must be able to lift and carry objects up to 25 pounds. Must be able to move around a kitchen or workspace.

Wellness House is an EOE.

To apply, please email resume and cover letter to cmixa@wellnesshouse.org.